



**U.S. Customs and
Border Protection**

MEMORANDUM FOR: Directors, Field Operations
Director, Preclearance Operations
Office of Field Operations (b)(6)(b)(7)(C)

FROM: Acting Executive Director (b)(6)(b)(7)(C)
Admissibility and Passenger Programs

SUBJECT: Supervisory Approval for Adverse Action Cases

Effective immediately, all adverse actions processed by a Customs and Border Protection Officer (CBPO) must be reviewed for legal sufficiency and completeness and signed by a Supervisory CBP Officer (SCBPO) or a Chief SCBPO before the alien is removed from the port. This procedure will ensure that the case is properly reviewed, is legally sufficient, and appropriate actions were taken in accordance with the laws of the Immigration and Nationality Act. Port management bears the ultimate responsibility for decisions and casework resulting in an adverse action.

Adverse actions can be defined as an officer decision(s) or action(s) that results in the denial of admission to an applicant seeking entry to the United States to include Expedited Removal (ER), Visa Waiver Refusal (VWP), Voluntary Withdrawal (WD), Notice to Appear (NTA), and Credible Fear (CF) cases.

Please ensure that this memorandum is disseminated to all ports of entry within your jurisdiction. Should you have any questions or require additional information, please contact (b)(6)(b)(7)(C) Supervisory Program Manager at (202) (b)(6)(b)(7)(C) or (b)(6)(b)(7)(C) Acting Director, Enforcement Programs at (202) (b)(6)(b)(7)(C)

Attachment

Weekly Muster

Week of Muster: Upon receipt

Topic: Supervisory Approval for Adverse Action Cases

HQ POC/Office: (b)(6)(b)(7)(C)(202)(b)(6)(b)(7)(C)

Office: Enforcement Programs

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